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# Safeguarding Policy

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**Adopted by the Governing Body:** September 2017

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**Last updated:** September 2020

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**Review date:** October 2020

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**Next review due:** October 2021

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**Led by:** Yiola Christodoulou

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# Safeguarding Children

## GUIDANCE FOR ADULTS VISITING OR WORKING AT GREEK COMMUNITY SCHOOL AT ST. CYPRIAN'S

### CHILD PROTECTION CONTACTS

Adults working around young people and children or working with them must be aware of the risk of abuse by adults or other young people.

At the Greek Community School at St. Cyprian's we believe that all pupils have the right to be safeguarded from harm and exploitation regardless of:

- Race, religion, preferred language or ethnicity
- Age, gender, sexuality or disability

If you have concerns about a pupil's safety during the course of your visit to Greek Community School at St Cyprian's:

1. Immediately inform a member of the Senior Leadership Team.
2. Write careful notes about what you have heard, witnessed or have been told. Sign, time and date all notes.

If you suspect abuse, a young person confides in you or a complaint is made to you about any adult or yourself, it is your duty to report the concern.

### OUR COMMITMENT TO SAFEGUARDING

Adults visiting or working at the Greek Community at St. Cyprian's site play an important part in the life of the School.

We can all play a part in keeping the young people in the School safe whilst working in or visiting the School. This is whether you are directly employed by the School, a supply teacher/TA, a guest or a contractor or sub-contractor.

It is important that we also take steps to keep ourselves safe. Our actions can sometimes be perceived in a way that was not intended. The School wants to promote safe working practices for everyone on the School site, whatever your job or reason to be here.

To keep yourself safe from possible allegations, please follow this advice.

### DON'T...

Instigate verbal or physical contact with pupils (this applies both on and off the grounds) unless it is appropriate and part of an agreed reason for your visit.

Respond to inappropriate verbal or physical contact from pupils. If this occurs, or you have any other concerns about pupil behavior then report it immediately to the member of staff who is responsible for your visit or a member of the Senior Leadership Team.

Give personal information to any pupil-for example your address, telephone or mobile phone numbers or an email address.

Do not accept or respond to a pupil attempting to give you personal information-for example their name, address, telephone or mobile phone number or email address.

Accept physical or verbal abuse from a pupil. Do not respond yourself, but report it immediately to a member of the Greek Community School staff.

**DO...**

Be aware that verbal interaction with pupils may be interpreted by them as being offensive or inappropriate, even if this was not your intention.

Report any unacceptable behavior from a pupil.

Be aware that contact made outside of the Greek Community school at St. Cyprian's premises with a pupil may also be considered inappropriate by that individual and could lead to your interaction being misinterpreted.

Switch off your mobile phones, camera phones, cameras or other mobile devices whilst in contact with children

**CHILD PROTECTION CONTACTS**

**Headteacher:**

Mrs Yola Christodoulou  
07939581265  
[head@stcyprians.co.uk](mailto:head@stcyprians.co.uk)

**Deputy Head:**

Mr Chrisanthos Chrisanthakopoulos  
07502 271796  
[chrys58@gmail.com](mailto:chrys58@gmail.com)

**Croydon Child Protection Office:**

020 8726 6400 (24 Hours)